



## Payroll

New Zealand

### Easy to use, ELMO Pay takes the pain out of payroll

### Peace of mind with compliance, secure in the cloud

ELMO Payroll is designed thoughtfully with a payroll user in mind. Simplified navigation guides users through the payroll process simply and effectively, meaning all tasks are completed with ease.

ELMO's native cloud-based and connected payroll system ensures that your data is always up to date, in real-time. Eliminate laborious data entry with seamless integration with ELMO's suite of products allowing onboarding, leave self-service and interpreted time data to flow seamlessly into payroll for processing.

### Other modules also available in ELMO Pay



Self-Service



#### Efficient and Simplified

Be confident with your payroll by following the easy-to-use guided navigation

Access real time data and calculations on demand

Extensive library of standard reports



#### Access Anywhere Conveniently

Cloud-based platform means you can access anywhere, any time on any device

Employees can access payslips via Self-Service or have them emailed

Timesheets can be done online



#### Connected to Automate

Being connected to other ELMO modules ensures your data is always up to date and reduces reliance on data entry and reconciliation

IRD file submission can be done directly and automatically from our platform to lodge PAYE, ACC and KiwiSaver contributions

## Secure, Reliable and Compliant

- » Role-based permissions allow you to decide what your staff can and cannot access, and what they can maintain or approve, to keep your desired controls in place
- » We automatically update the system with the latest tax rates and rules for you to ensure you're always compliant



# Payroll

## Features and Benefits

- ✓ Fast, efficient and intuitive solution
- ✓ Online Self-Service access for employees and managers reducing paperwork and data entry
  - Change personal details such as address, bank details
  - Apply and approve leave transactions
  - Submit and approve timesheets
- ✓ Employee change reports, so you don't miss a thing
- ✓ Detailed Pay Register
- ✓ Online or emailed payslip
- ✓ Ability to process ad-hoc payroll outside regular paycycle
- ✓ IRD reporting and submission
- ✓ KiwiSaver reporting and submission
- ✓ Cloud based software to help you reduces IT overhead and maintenance costs
- ✓ Automatic compliance updates

## Great alone, better together!

Harness additional benefits from ELMO Payroll with the following complementary module:



### Self-Service

Reduce the administrative burden on HR and support staff and empower employees to update and review personal data relating to pay, annual leave, performance, and more. ELMO Self-Service also enables managers to make more informed decisions by providing them with all the data necessary to keep track of employee absentee rates and performance, approve leave requests and access other vital staff information from one location.



**ONE** vendor  
**ONE** dashboard  
**ONE** user-experience

### AUSTRALIA

elmosoftware.com.au  
contactus@elmosoftware.com.au  
**1300 884 510**  
ASX:ELO

### NEW ZEALAND

elmosoftware.co.nz  
contactus@elmosoftware.co.nz  
**0800 884 510**