



Expenses

Simplify your expense tracking and reporting

Software for easy expense claims and reporting with easy-to-use mobile app to provide a quick, seamless experience for your employees

ELMO's integrated Expenses solution can automate how you manage business expenses. Submitting, approving, and reporting expenses is simplified through our intuitive digital platform. Multi-level workflows can be configured to meet your needs, providing automatic compliance and custom reporting to ensure control and visibility.

ELMO Expenses allows employees to submit claims in seconds with digital receipts auto-generated by the optical character recognition (OCR) receipt scanner. Admins can then easily approve, track and report expenses at the touch of a button. ELMO's expense software fully integrates with the entire ELMO Cloud HR & Payroll suite.

Other modules
also available in
ELMO Pay



Self-Service



Payroll



Mobile expense app

Manage expenses on-the-go. Users can snap a picture of their receipt and easily create a claim in seconds. Admins can review, approve, reject and track expense reports via desktop or mobile.



Corporate card matching

Intelligent Receipt Matching automatically pairs receipts to their corresponding card transaction(s), reducing admin workflows for quick and accurate expense management.



Integrated & secure

Integrates with over 50 accounting systems for seamless control of company budget and expenditure. Sensitive information is encrypted and protected, keeping your data safe, yet accessible from almost anywhere.

Key Benefits

- » Build your specific company expense policies into ELMO Expenses to provide automated compliance. Compliance for users is easy with policies defined at the point of entry and out-of-policy claims are eliminated through active policy enforcement with automatic alerts.
- » Petty cash management is simplified for both users and admins with a user-friendly petty cash manager. The automated process for claiming and managing petty cash in real-time eliminates the need for paper receipts. Admins can gain visibility and control of an office float with integrated pre-approvals to avoid overspend.
- » Driving expenses have never been easier to reimburse. ELMO Expenses' mileage tracking feature provides easy mileage tracking for users and automatic verification and policy flags for admins. Accurate point-to-point mileage is also provided for easy claims and reimbursements.



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Features and Benefits



Mobile expense app

1. Manage expenses on-the-go
2. OCR technology to speed up expense claims
3. Synchronises across all devices



Automated policy compliance

1. Build in you company expense policy
2. Clear policy guidelines available to employees
3. Eliminate non-compliant expense claims



Corporate card matching

1. Intelligent Receipt Matching
2. Automatically pair receipts with card purchases
3. Streamlines admin workflows for reporting

Great alone, better together!

Harness additional benefits from ELMO Expenses with the following complementary modules:



Self-Service

Reduce the administrative burden on HR and support staff with ELMO Self-Service. Empower employees to update and review personal data relating to pay, annual leave, performance and more, while managers can make more informed decisions with access to vital employee information such as employee absentee rates, performance, leave requests and more, from one central location.



Payroll

Provide seamless, cloud-based payroll services to your organisation with the Single Touch Payroll (STP) and SuperStream compliant ELMO Payroll module.



ONE vendor
ONE dashboard
ONE user-experience

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